

2003-2004



LILT STUDENT LANGUAGE COMPETITION PROCEDURES - 2003-2004

REGISTRATION, PAYMENT AND POSTMARK DEADLINE: MARCH 1, 2004

This year's competition has been radically changed. Please make sure you read all of the new, streamlined guidelines carefully. Some guidelines have remained unchanged and will seem familiar, in other places, major, important modifications have been made. Please read everything carefully to avoid errors and unnecessary disqualification.

The most radical change is the elimination of the on-site competition. LILT has retained four of those competitions which will be submitted on video tape, one tape per student per category: Language Production Video, International Dance, International Vocal Music and Poetry Recitation.

LILT's guidelines facilitate the work of the coordinators and the judges, assist in the gathering of necessary information and material from various forms, assure that all competitions are fair, and remove any traces of favoritism on anyone's behalf. LILT is now approaching 1,000 participants in this contest. Coordinators cannot correct incomplete and/or incorrect forms, so please be careful not to be disqualified.

Creativity and originality are what guarantee winning entries. Don't just tell your students: "Go home and make a video, here's the topic." Students need guidance, and revisions of the text are mandatory. Review your students' work, offer constructive criticism, make comments, reread revisions and rewrites, and review video tapings. *The students' work should show originality, creativity and imagination that is consistent with the level of the language they are studying.*

Teachers should submit only finished works which are in good taste and reflect positively on students and their school districts. Teachers must review all entries before competition to make sure they conform to LILT's guidelines.

MEMBERSHIP:

You must be a 2004 paid-up member of LILT by **DECEMBER 31, 2003**, in order to enter your students. If you are in doubt, contact Marlene Ramos-Velita, LILT Treasurer, 321 Park Avenue, Deer Park, New York 11729; e-mail, mramosvelita@liltfl.org.

DUE DATE AND POSTMARK:

Your envelope or package containing your check, entries and completed registration forms can only bear a **UNITED STATES POSTAL POSTMARK (no UPS, no FedEx, no school district metered mail, etc.)** of no later than **MARCH 1, 2004**. **Registrations bearing a LATE United States Postal Postmark will DISQUALIFY YOUR ENTIRE ENTRY.**

Please make sure **YOUR NAME AND RETURN ADDRESS** are on the front of the envelope or package (for videos and CD Roms) you mail to LILT.

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In the case of a major snow storm and impassible roads, consult LILT's website (www.liltfl.org) for any changes in the postmark date.

PAYMENT:

Acceptable forms of payment, **PAYABLE TO LILT**: bank check, school check, postal money order or your own personal check. Paper clip your check to the registrations forms. Do not use tape or staples. You cannot pay for another colleague with your own personal check. WE REGRET WE CAN NO LONGER ACCEPT PURCHASE ORDERS. Write only ONE check for your ENTIRE mailing. Do not send more than one mailing or more than one check. **MULTIPLE MAILINGS WILL NOT BE ACCEPTED.** The entrance fee is \$7 per student and is good for multiple categories of competition.

ALL FEES ARE NONREFUNDABLE.

CHECK OFF LIST:

Include the attached, completed check-off list with your registration forms.

MANILA MAILING ENVELOPE:

Your manila mailing envelope or package (for videos, CD Roms) can contain only your entries. Make sure your envelope or package is large enough to contain all your entries and file folders. All of your paper entries must be flat and unfolded. Please make sure your name and return address are on the front of the envelope you mail to LILT. **If you have too many videos to fit in an envelope, then please use a padded envelope or box. You can only submit one mailing. MULTIPLE MAILINGS WILL NOT BE ACCEPTED.**

REGISTRATION FORM:

Each mailing must contain an official LILT registration form. Each teacher must complete the information himself/herself and not leave it to a student. Incorrectly completed registration forms will disqualify your entries. Duplicate back to back (no staples) as many registration forms as you need, **REMEMBER TO SEQUENTIALLY NUMBER THE SHEETS IN THE UPPER RIGHT HAND CORNER.** Do not add extra lines for more students per page since there are only 10 students per page. Alphabetize your entries. **MAKE TWO (2) CLEAR, UNSMUDGED COPIES. MAIL IN ONE (1), KEEP ONE (1) FOR YOUR OWN RECORDS.**

STUDENT ENROLLMENT VERIFICATION: NEW

Students must be currently enrolled in your class. Please submit copies of your class roster to verify your own students' eligibility. The roster must include your name, school, language, level, division, and class period. Please attach these copies with a paper clip to the above mentioned registration form and highlight the names of those students who are participating.

INDIVIDUAL STUDENT COVER SHEETS:

Each poem, essay, videotape cassette, CD Rom and 100 meg. zip disk must contain an official LILT cover page which can be found on this website. Each teacher must complete the information himself/herself and not leave it to a student. Incorrectly completed cover sheets will disqualify your entries. Alphabetize your poems and/or essays and place them in the file folder alphabetized. Make sure your video cassettes as well as your video slipcases have identification. If one becomes separated from the other there will be no way to know whose tape is whose.

FILE FOLDERS:

Each language/level/division entries must be placed in a separate file folder and each folder must have an official file folder cover sheet. Each teacher must complete the information himself/herself and not leave it to a student. Incorrectly completed cover sheets will disqualify your entries. Alphabetize your entries, making sure your inner entries match the same order as your outer file

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folder cover sheet registration. Use one staple to staple your file folder cover sheet to the folder. Place the staple in the top center of your file folder cover sheet. This file folder cover sheet is used in the registration process and must be easily detached.

VIDEO TAPE CASSETTE RECORDINGS and MULTI-MEDIA COMPUTER PROGRAMS:

You can only record ONE skit/computer program on a video cassette or computer CD Rom or 100 meg. Zip disk, which must have its own official slipcase or jewel box cover sheet, and label on the cassette, CD Rom or zip disk itself. Also fill out the video/computer program registration form for all of your recordings/programs.

NATIVE SPEAKERS:

All native speakers must be registered in the native speaker category. If not, they will be disqualified. Combinations of native speakers with non-native speakers in groups are not allowed. **The judges' decision on native or near-native proficiency WILL BE FINAL AND BINDING.**

WINNERS:

The teacher of winning students will be given a date, time and place to pick up winners' medals and certificates. After that date, all unclaimed winning medals and certificates will become the property of LILT and will not be forwarded, mailed or delivered.

1st Place, 2nd Place, 3rd Place, and Honorable Mention medals will be awarded only where there are three (3) or more entries in a category. *We may award one Meritorious Performance if there are only two (2) entries. Combining languages and/or levels may be necessary for competition.*

Send only your own entries, registration forms, and one check for complete payment, payable to LILT, to:

Maritza Tuohy
LILT Student Competition
Valley Stream South High School
150 Jedwood Place
Valley Stream, NY 1158
Work: (516) 791 0376

IMPORTANT REMINDERS

MAKE SURE YOU PERSONALLY COMPLETE ALL THE REQUIRED FORMS CORRECTLY AND ADHERE TO THE GUIDELINES. DO NOT ALLOW STUDENTS TO COMPLETE YOUR FORMS.

**ENTRIES AND PAYMENTS POSTMARKED AFTER MARCH 1, 2004
WILL DISQUALIFY ALL OF YOUR ENTRIES.**

**MEMBERSHIP MUST BE PAID BY DECEMBER 31, 2003
TO PARTICIPATE IN THE COMPETITION.**

**LILT WELCOMES ALL INQUIRIES PRIOR TO MARCH 1, 2004
PLEASE CONTACT ADRIENNE GREENBAUM AT (516) 759-2125 AFTER 8 AM
AND BEFORE 10PM IF YOU HAVE ANY QUESTIONS.**